

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

F <span style="border: 1px solid black; display: inline-block; width: 150px; height: 20px; vertical-align: middle;"></span>		EXTENSION <span style="border: 1px solid black; display: inline-block; width: 80px; height: 20px; vertical-align: middle;"></span>	NO. FBIS-0344/85	STAT
Director, Foreign Broadcast Information Service			DATE 19 August 1985	STAT
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Director of Equal Employment Opportunity Room 626				
2. Chamber of Commerce				
3.				
4.				
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15.				

FBIS-0344/85  
19 August 1985

MEMORANDUM FOR: Director of Equal Employment Opportunity

FROM:

[REDACTED]

STAT

Director, Foreign Broadcast Information Service

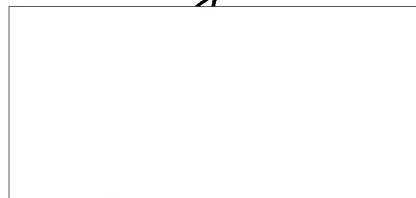
SUBJECT:

Special Training for Deaf Employee

Avon:

Through the initiative of [REDACTED] our FBIS personnel officer, we are providing special tutoring in basic English grammar for a deaf employee. The attached memo from Don explains what was involved. Thought you might be interested in the attached as an example of the kind of thing that can be done. Perhaps it is being done elsewhere in the Agency, but I'm not sure.

STAT



STAT

Attachment

DDS&T/FBIS/

[REDACTED]

(19Aug85)

STAT

Distribution:

- Original - Addressee (w/att)
- 1 - D/FBIS Chrono (w/att)
- 1 - JDC Corres File (w/att)
- 1 - C/P&TB (w/o att)
- 1 - FBIS Registry (w/o att)

**EYES ONLY**

14 AUG 1985

[REDACTED] STAT

[REDACTED] STAT

[REDACTED] of Production Group is our only deaf person. Because of the nature of her job she is required to write. One of the major problems of a deaf person is the tendency to run all of the words together, so we talked about teaching her basic English grammar. The original thought was to arrange for her to be tutored at home or at Gallaudet College but because of her personal circumstances and her small children, we were unable to follow through with this. After many months and several conversations with Miss Nancy Pollock, the Adult Basic Educational Specialist at Gallaudet, they were able to identify a graduate student tutor for Judy. They have arranged a 6 to 7 week program to teach Judy 5th grade grammar. Miss Ellen Beck will be tutoring her 3 times a week, Monday, Wednesday, and Friday from 0930 to 1130 at Key Building. Judy serves as her security escort and will be picking her up each day. Miss Pollock and Miss Beck think that this is a unique idea because most tutoring is either done at Gallaudet or in the person's home. Production Group has set aside training money for this endeavor. Gallaudet is forwarding a contract to my home address which will also include the cost of transportation for Miss Beck. It is interesting to point out that Gallaudet is very impressed with this whole effort in that the tutor comes to the office to teach and can use some unclassified material as teaching aids.

[REDACTED] STAT

**EYES ONLY**